

Institution: Fayetteville State University (198543)

User ID: P1985431

## Overview

### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

#### Recent changes

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

#### Data Reporting Reminders

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

#### Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

#### Resources

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

### Screening Questions

**?** Were your annual total library expenses for Fiscal Year 2018:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

## Library Collections/Circulation and Interlibrary Loan Services

### Section I:

For all degree-granting institutions  
 with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.  
 Report the total number of each category held at the END of Fiscal Year 2018.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	223,687	223,920	224,581	218,103	
Databases			442	430	
Media	10,823	10,558	5,532	9	
Serials	314	469	30,747	29,286	
<b>Total</b>	<b>234,824</b>	<b>234,947</b>	<b>261,302</b>	<b>247,828</b>	<b>496,126</b>
<b>Library Circulation</b>	<b>6,536</b>	<b>7,164</b>	<b>60,411</b>	<b>74,794</b>	<b>66,947</b>

Does your institution have Interlibrary Loan Services ?

- No  
 Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	825	778
Total interlibrary loans and documents received	397	302

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

## Expenses

**Section II:**  
**For degree-granting institutions with**  
**library expenses >= \$100,000**

**Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.**

	Amount	Prior Year Amount
<b>?</b> Indicate the number of <b>branch and independent libraries</b> (exclude the main or central library).	0	0

<b>?</b> Expenses	Amount	
Total <b>salaries and wages</b> for the library staff	1,134,209	908,873

Are staff fringe benefits paid out of the library budget?

<input type="radio"/> No		
<input checked="" type="radio"/> Yes	<b>Total Fringe benefits</b>	392,988
		343,167

### Materials/services expenses

One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	123,202	
Ongoing commitments to subscriptions	850,781	
All other materials/services costs	0	
<b>Total materials/services expenses</b>	973,983	1,050,660

### Operations and maintenance expenses

Preservation services	0	
All other operations and maintenance expenses	151,407	
<b>Total operations and maintenance expenses</b>	151,407	127,966

<b>Total Expenses</b>	2,652,587	2,430,666
<b>Total Expenses (minus Fringe Benefits)</b>	2,259,599	2,087,499

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

**Prepared by**

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**This survey component was prepared by:**

- |                                       |   |                                  |
|---------------------------------------|---|----------------------------------|
| <input type="radio"/> Keyholder       | <input type="radio"/> SFA Contact                         | <input type="radio"/> HR Contact |
| <input type="radio"/> Finance Contact | <input checked="" type="radio"/> Academic Library Contact | <input type="radio"/> Other      |

Name: Jan Whitfield

Email: jwhitfield@uncfsu.edu

**How many staff from your institution only were involved in the data collection and reporting process of this survey component?**

6.00 Number of Staff (including yourself)

**How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?**

*Exclude the hours spent collecting data for state and other reporting purposes.*

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	7.00 hours	5.00 hours	hours	hours
Other offices	hours	hours	hours	hours

**Summary****Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

<b>Library Collections/Circulation</b>	<b>Physical Collection</b>	<b>Digital/Electronic Collection</b>
Books	223,687	224,581
Databases		442
Media	10,823	5,532
Serials	314	30,747
Total Collection	234,824	261,302
Total Circulation	6,536	60,411

<b>Expenses</b>	<b>Amount</b>
Salaries and wages	\$1,134,209
Fringe benefits	\$392,988
Materials/services expenses	\$973,983
Operations and maintenance expenses	\$151,407
Total expenses	\$2,652,587

## Academic Libraries

## Fayetteville State University (198543)

Source	Description	Severity	Resolved	Options
<b>Screen: Collections/Circulation and Interlibrary Loan Services</b>				
Upload File	The number entered (397) is outside the expected range of between 212 and 392 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Not sure why this triggered an explanation, except we cut some serial titles and interlibrary borrowing may have risen.			
Upload File	The number entered (314) is outside the expected range of between 329 and 609 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Cut the number of print serials			
Screen Entry	The number entered (5,532) is outside the expected range of between 7 and 11 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	This is the current number			
<b>Screen: Expenses</b>				
Upload File	The number entered (1,134,209) is outside the expected range of between 727,099 and 1,090,647 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The number given was the current value.			